

STRONGBRIDGE MONTESSORI SCHOOL

ENROLLMENT AGREEMENT

This is to confirm my intention to enroll (child's name) _____ in the (circle one): **a.m.**, **p.m.**, **full-time** program at Strongbridge Montessori School for the _____ School year, subject to the following terms:

Basic Services Offered: A quality Montessori learning environment that promotes appropriate developmental and educational growth through individual and group experiences including aspects in the studies of; foreign language, visual and performing arts, language arts, arithmetic, practical life, sensorial training, social skills, science, and indoor and outdoor play. Trained and qualified staff dedicated to the well-being of each child will provide a classroom structure designed to maximize individual potential and group harmony. Parents will be notified of any extraordinary circumstances occurring to their child, of pending holidays, and field trips.

Schedule of Sessions: All sessions are 10 months, Monday through Friday, without exception. The full-time session is from 9a.m. to 3:00 p.m., the half day morning session is from 9.a.m till noon, and the half day afternoon session is from noon till 3pm. Holidays will generally follow the Arcata public school calendar.

Tuition& Fees: There is a one-time non-refundable registration fee of \$50.00 payable at time of application, and an annual, non-refundable insurance payment of \$45.00. Strongbridge is a year-round, private preschool with an annual tuition of \$6,000.00 for the Full-time session, and \$3,300.00 for the Part-time session. Parents may opt for a monthly payment of the annual tuition (\$600. for Full-time, \$330. for Part-time) payable on the first week day of each month. For holiday recesses, checks post-dated to the first of the coming month are due on the last school day before the recess begins. There is a \$10. **per day** late fee for tuition paid after the due date. Parents are responsible for prompt payment, and although reminder notices will be posted, no bills are sent. Thirty days notice will be given parent(s) regarding any modification of fees. There is a \$50. fee for returned checks. Late payment will result in the need for a deposit in the amount of one month's tuition, and students may not attend school until fees have been paid.

Rights of Licensing Agency: Pursuant to California regulations [CCR, Title 22, Section 101200], the Department of Social Services may enter and inspect the school at any time to insure adherence to regulations of child care provisions. Any person may request an inspection by transmitting notice of an alleged violation either orally or in writing. The department has the right to interview children and inspect child care center records without notice.

Withdrawal: It is understood that the student and parent(s) agree to support all School rules as outlined in the School policies, and to be supportive of the Montessori philosophy. The school reserves the right to require withdrawal of a student in situations involving repeated or serious violation of school rules, or if a student's behavior is considered excessively disruptive, or for any breach of this enrollment contract, or for any other reason. A school-required withdrawal nullifies any remainder of the payment portion of this agreement. Parents who choose to withdraw their child before the end of the contractual period are responsible for payment of tuition for at least one month after withdrawal, and until their child's place is filled. This document represents a legally binding agreement, and, including the referenced school handbook, offers full disclosure.

Parent Signature

Date

School Director's Signature

Date